CUNYfirst Navigation Update – FAQ

CUNYfirst adds new navigational functionality. Currently, all users have access to the left Menu which will remain unchanged. However with this update, users have additional navigational options to within CUNYfirst.

1. Navigation Bar
   - Contains Favorites and Main Menu
   - Cascading
2. Breadcrumbs
   - Record and display user navigation
   - Allows for navigation within a component
   - Remains visible while the component is in use
3. Recently Used
   - Listed on the Favorites Menu
   - Contains recently viewed history of components

This document will introduce our new functionality for the three items listed above as well as answer frequently asked questions.
<table>
<thead>
<tr>
<th>Question</th>
<th>Answer</th>
</tr>
</thead>
<tbody>
<tr>
<td>Q. Does the Navigation Bar display on every page?</td>
<td><img src="image1.png" alt="Image" /></td>
</tr>
<tr>
<td>A. Yes. The NavBar now displays on every page.</td>
<td>In the above example, “Student Center”, which previously did not contain any navigation, now displays the new NavBar with available navigation.</td>
</tr>
<tr>
<td>Q. Is the NavBar Main Menu and the left Menu the same?</td>
<td><img src="image2.png" alt="Image" /></td>
</tr>
<tr>
<td>A. Yes. Excluding “My Favorites” the menus are the same. The left Menu is usable by clicks and the Main Menu by hovering and menu cascading.</td>
<td></td>
</tr>
</tbody>
</table>
Q. What are ‘Breadcrumbs’ and can they be used to navigate?

A. Breadcrumbs dynamically record and display the full path after navigating to a page. This path is both displayed for reference and can be used for additional user navigation.

Q. What is Recently Used on the Favorites dropdown?

A. Each time you login, navigation history is stored under Recently Used. (For example, navigating to My Class Schedule will cause the component to display under Recently Used).

Q. Why are my Recently Used pages gone?

A. The Recently Used page listing clears when you log out. If a component page is used often, please consider adding to My Favorites.
Q. I removed the left menu. How do I restore it?

A. Click the Content link in the upper right corner of the window. Select the “Menu checkbox” and click Save.

Note: Users have the option of four menu options: Menu, Menu-Classic, Top Menu Features Description, and Main Menu. (It is recommended to use Menu and/or Main Menu.)
Q. What are my menu options? What are the differences?

A. “Menu”: Displays cascading navigation organized in a hierarchy.

B. “Menu - Classic”: Single-level navigation. Displays items on the same level on a single menu page. This method generally requires more clicks for navigation.
Q. What are my menu options? Are there differences?

C. **Top Menu Features Description**: The “Menu” relocates to the top of the page.

D. **“Main Menu”**: The Main Menu displays its contents with traditional cascading.
Q. What happens to the Menu, after I navigate to a component, (e.g., “My Course Catalog”)?

A. The left Menu automatically collapses providing more space for page data and reduces the need for user scrolling.

**Note**: If you visit a particular path or component frequently, consider using the My Favorites option to save time with ease of navigation.